Readiness Assessment

# DESCRIPTION

This questionnaire identifies conditions for successful strategic planning within GAA, LGFA and Camogie Clubs.  It will help Club Officers to assess the strength of support for effective strategic planning within their Clubs.

It should be completed by the relevant Club’s Planning Coordinator before the initial conversation with the County Planning and Training Officer. If deemed ready, this Officer will liaise with the National Programme Coordinator to seek a Club Planning Facilitator.

# PROCESS

Consider the extent to which each statement applies to your Club Executive and indicate your gut feeling by entering an ‘X’ in the appropriate column.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Statements | 1. NOT VERY PRESENT | 2. SOMEWHAT PRESENT | 3. MOSTLY PRESENT | 4. FULLY PRESENT |
| 1. The principal Club Officers are in favour of the process and are agreed on the type of plan needed |  |  |  |  |
| 1. There is a commitment to understand and respect the roles in the planning process, e.g., who will complete the consultation process vs. who will approve the plan |  |  |  |  |
| 1. There is adequate commitment of time and finance to develop and implement the plan |  |  |  |  |
| 1. There is decent communication between all stakeholders in the Club |  |  |  |  |
| 1. The Executive Committee meets on a regular basis |  |  |  |  |
| 1. There is a willingness to gather and evaluate information regarding the Club’s strengths, weaknesses, opportunities and threats |  |  |  |  |
| 1. There is a willingness to be inclusive and encourage broad participation so that members feel ownership and energised by the process |  |  |  |  |
| 1. No major role changes to the Executive Committee are upcoming or are in process |  |  |  |  |
| 1. There is a willingness to question the status quo and take calculated risks |  |  |  |  |
| 1. The Executive Committee is committed to checking in on the plan’s implementation every few months |  |  |  |  |

# ASSESSMENT

### Date of Assessment

* DD/MM/YEAR

### Attendees

* Name 1
* Name 2
* Name 3

### Notes

* Add notes on the Club's readiness to proceed with the planning process.
* List the initial actions that are to be taken.